

FACILITIES USE and RENTAL

The Mission of the Castle Park Facilities Committee is to provide recommendations for rules and fees regarding the private use of our facilities (including grounds) that will protect and preserve our beautiful and unique properties for the enjoyment of Castle Park Association Members for years to come.

All facilities usage must be scheduled in advance. Please text or call Laurie Bustle at 616-886-6545 to plan any event. Only the following facilities are available to rent for Castle Park Association members:

**The Castle
Ebenezer's Barn**

**The Old Timer's Room
The Amphitheater**

**Grounds
Parking**

RULES AND REGULATIONS

1. Castle Park facilities are owned by all Castle Park Association members. Only members are eligible to rent Castle Park properties & facilities for private functions. These facilities may also be rented on behalf of their lineal ascendants and descendants ONLY (parents, children and grandchildren, including step children). The renting member must be present.
2. No member may sponsor party for a non-Association member.
3. No events for fundraising, or events that include the sale of merchandise are allowed unless 100% of the proceeds are designated to CP. No events pertaining to social clubs, political or business groups will be allowed.
4. No admission may be charged for Association member sponsored events held in CPA facilities.
5. No event may conflict with the Association Social Calendar.
6. The Association does not permit the serving of alcohol to minors.
7. Smoking and vaping are not allowed in any Castle Park building.
8. Events must end by 12:30 AM.
9. Weddings may be held during the Low Season only.
10. Events, other than weddings, may only be scheduled after March 15th.
11. Notwithstanding the above, all rentals which include the six facilities listed above are subject to approval.

AVAILABILITY

High Season – Memorial Day Weekend, the weekend before the 4th of July through Labor Day.

- ★ ONLY events hosted by CPA member(s) for the enjoyment of **only** Castle Parkers are allowed
- ★ Rental fee is waived for High Season events which include all Castle Parkers. These events will be included on the Castle Park summer calendar.
- ★ During High Season, private parties may be sponsored by CPA members in CPA facilities only for other Castle Parkers, guests in residence, and renters in residence. Rental fee applies.

Low Season - Tuesday after Labor Day through Thanksgiving weekend; Christmas through New Year's week; and mid-May until the weekend before the 4th of July (with the exception of Memorial Day Weekend.)

- ★ Facilities may be rented by Association Members for events to be attended by members as well as non-members.
- ★ Rental availability is subject to the following schedule:
 - Castle is closed **after** Thanksgiving weekend through mid-May, except the week that includes Christmas and New Year's.
 - Eb's Barn & Amphitheater are closed October 31 through early June.

Castle Regular Hours:

8:00AM through 9:00PM daily ~ Memorial Day through Labor Day.

Eb's Barn Regular Hours:

9:00AM through 9:00PM daily from July 1 through Labor Day.

Photo Shoots:

Any CPA member wishing to use any facility for the purposes of a photo shoot must contact Bonnie Lawson at castlepark@charter.net

Usage Fees (for 2023)

The following fees are levied **per use** during high season (*additional 50% surcharge for low season use other than weddings*). **No fees apply for High Season functions which include all Castle Parkers.**

# of People	Old Timers (max seating 70)	Castle	Eb's Barn/ Dance Dune	Grounds Only	Amphi-theater	Wedding Surcharge	Parking ¹
<20	\$100 High season \$200 Low season	No fee during regular hours ²	No fee during regular hours ²	No Fee	No Fee	\$500	Charge determined case by case ¹
21-50	\$250	\$400	\$300	\$150	\$200	\$700	See above ¹
51-100	\$400 (70 people max)	\$700	\$400	\$400	\$300	\$1200	See above ¹
100-200	\$400+ Castle	\$1000	\$600	\$500	\$400	\$2300	See above ¹
201-250	\$500+ Castle	\$1300	\$700	\$600	\$500	\$2800	See above

Additional details will be discussed at the time the event is scheduled.

¹ Parking for two or more vehicles must be arranged in advance. Charges will be levied at the discretion of the CPA Board.

² Facility must be left in the condition in which it was found.