



Notice of Construction

Note: To complete this form electronically, click "file" (upper left) then "Download as:", "Microsoft Word"

CPA Property Owner Name: _____

Cell Phone: _____ Home Phone: _____

Address where work is being done: _____

General Contractor Business Name: _____

Contact Name: _____

Business Phone: _____ Cell Phone: _____

Preparation

Please confirm that you, your design team and contractor have read the Architectural Guidelines. You can access this by clicking [HERE](#).

1. Please describe the scope of your construction or renovation. _____

2. Have you notified your neighbors, and anyone who could be affected, of your intent to execute new construction or a major renovation of your property? ____ _

3. Has your property been surveyed recently? ____ _

4. Will you be seeking a variance of any local township or county ordinances? _____

Please specify: _____

5. Do you plan to remove trees on your property before/during construction? _____

If yes, have you notified your immediate neighbors of your intent to remove trees? _____

6. Due to the subsurface in certain areas of Castle Park vibration monitoring may be necessary.

Is your contractor prepared to provide such monitoring?

Timing

During what time frame is the construction expected to take place? _____

Access to Property

1. By what route will construction vehicles access your property? _____

2. What provisions have you made for parking of construction or contractors' vehicles?

3. My contractor understands that without expressed written permission, no parking or storage may take place on the roads or neighboring properties. _____

4. My contractor and I fully understand that all construction activities (including painting, landscaping, interior finish work, etc.) may only take place from the day after Labor Day until June 15 and that loud construction activity is restricted to 8:00 AM until 5:00 PM. This includes tools such as power saws, hammers, backup alarms, large machinery, etc. _____

Landscaping/Restoration

I will work with the beautification committee in a timely manner to replant vegetation to prevent erosion on slopes and to plant in harmony with and preserve my neighbors' views of the Castle Park landscape and shoreline. _____

Liability protection

Identify method(s) to protect and hold harmless Castle Park Association and its members for loss occasioned by or related to the construction project:

(This normally will be proof of insurance, where CPA and well as you, the cottage owner, have been named as additional insured on the liability policy of the contractor and any subcontractors.)

Signed: _____

Castle Park Property Owner

Please return a completed copy of this form to Rae Lawson and Peter Malin, chairperson of the Architectural Guidelines/Construction Standards Committee.